



# FOOD DRIVE TOOLKIT FOR STUDENTS

*The Pantry of Broward is grateful to members of  
Leadership Broward XXXIII for their assistance in compiling this toolkit.*

# TABLE OF CONTENTS

Why Your Help Is Needed .....	3
How to Hold a Neighborhood Food Drive.....	4
Food Items Most Needed .....	5
Sample Food Drive Flyer .....	6
Sample Thank You Note .....	7



## **WHY STUDENTS SHOULD HELP**

Each month, The Pantry of Broward provides a 55-pound box of nutritional food to 425 elderly clients and grandparents struggling to raise their grandchildren while living on low fixed incomes. And we have a waiting list of potential clients that we could help if we could raise more food and more money.

Many of our clients have simply outlived their incomes, never expecting to live into their 80's and 90's. Our grandparents were unexpectedly thrust into playing the role of caregiver to their grandchildren due to a variety of unfortunate circumstances.

It is estimated that 16% of the seniors living in Broward County are food insecure. With your help, we can reduce that percentage and help our clients and those they care for live healthier and more dignified lives.

Neighborhood food drives are an easy way you and your friends can earn service hours while helping The Pantry of Broward.

### **The Pantry of Broward**

610 NW Third Avenue

Fort Lauderdale, FL 33311

954.358.1481

[www.thepantryofbroward.org](http://www.thepantryofbroward.org)

[Facebook.com/thepantryofbroward](https://www.facebook.com/thepantryofbroward)

[Twitter.com/PantryofBroward](https://twitter.com/PantryofBroward)

[Linkedin.com/company/the-pantry-of-broward-inc.](https://www.linkedin.com/company/the-pantry-of-broward-inc.)



## HOW TO HOLD A NEIGHBORHOOD FOOD DRIVE

### **Step 1 – Plan It!**

Choose a few friends to help you (they'll earn community service hours, too!) and decide upon the date that you will hand out flyers and the date that you will pick-up the food; we recommend putting out flyers on a Sunday or Monday and picking up the food the following Saturday morning because it gives people enough time to shop. Keep track of the hours you spend working on the food drive.

### **Step 2 – Announce It!**

Make a flyer similar to the one provided in this toolkit, insert your information and print enough copies to accommodate the size of the neighborhood you are targeting. Looking at the neighborhood on Google maps is a good way to estimate the number of flyers you will need. Staple rubber bands to the corners to make them easy to hang on door knobs.

### **Step 3 – Promote It!**

If you can, let your neighborhood civic association know about the food drive so they can include information about it in their newsletter or via e-mail. Spread the word through social media, too.

### **Step 4 – Collect It!**

Collect the food and make sure to leave a thank you note (see the example provided in this toolkit) at the houses where food has been left.

### **Step 5 – Donate It!**

Call The Pantry of Broward at 954.358.1481 to schedule a time to drop off the food to The Pantry of Broward and have your service hour forms signed.



## **NON-PERISHABLE FOOD ITEMS MOST NEEDED**

### **All-Year:**

Canned fruit  
Canned vegetables  
Canned or dried beans and peas  
Canned soup, chili, stew  
Hamburger Helper  
Macaroni and Cheese  
Pasta (boxes or bags)  
Rice (boxes or bags)  
Low-sugar cereals and oatmeal  
Peanut butter and jelly  
Canned meats (tuna, chicken, salmon)  
Fruit juice (canned, plastic or boxes)

### **Before Easter and Thanksgiving Holidays:**

Fried onions (canned)  
Mini-marshmallows  
Graham cracker pie crusts  
Mashed potatoes (boxes)  
Cranberry sauce (canned)  
Frozen turkeys (10-12 pound size)  
Canned hams  
Stuffing mix (boxed or bags)  
Fruit cocktail (canned)

Grocery store gift cards are always welcome!



Dear Neighbor,

Teens from [insert name of school ] will be holding a food drive in this neighborhood on **[insert day and date] beginning at [insert time]**, collecting non-perishable food items for The Pantry of Broward. The Pantry provides food and services to area seniors living on low fixed incomes and grandparents who are raising their grandchildren.

**Please consider donating food items and leaving them in a bag or box on your doorstep for pick-up on [insert day and date]. Food items most needed include:** Peanut Butter and Jelly, Dried Beans, Cereal, Oatmeal, Pasta, Rice, Mac and Cheese, Canned Tuna, Canned Fruits and Vegetables.

Questions? Call [insert contact name] at [insert phone number]. Thank you!



Dear Neighbor,

Teens from [insert name of school ] will be holding a food drive in this neighborhood on **[insert day and date] beginning at [insert time]**, collecting non-perishable food items for The Pantry of Broward. The Pantry provides food and services to area seniors living on low fixed incomes and grandparents who are raising their grandchildren.

**Please consider donating food items and leaving them in a bag or box on your doorstep for pick-up on [insert day and date]. Food items most needed include:** Peanut Butter and Jelly, Dried Beans, Cereal, Oatmeal, Pasta, Rice, Mac and Cheese, Canned Tuna, Canned Fruits and Vegetables.

Questions? Call [insert contact name] at [insert phone number]. Thank you!



# THANK YOU!

For Your Kind Donation

To learn more about The Pantry of Broward, please visit [thepantryofbroward.org](http://thepantryofbroward.org)



# THANK YOU!

For Your Kind Donation

To learn more about The Pantry of Broward, please visit [thepantryofbroward.org](http://thepantryofbroward.org)



# THANK YOU!

For Your Kind Donation

To learn more about The Pantry of Broward, please visit [thepantryofbroward.org](http://thepantryofbroward.org)



# THANK YOU!

For Your Kind Donation

To learn more about The Pantry of Broward, please visit [thepantryofbroward.org](http://thepantryofbroward.org)